

**MINUTES  
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Monday 24 November 2025**

Councillor Jim Creamer (Chair)

Present: Councillor Rachael Ellis Councillor Jane Allen  
Councillor Paul Hughes

Unison: Susan Buchanan Alison Hunt

Absent: Councillor Boyd Elliott, Councillor Ron McCrossen and Councillor Alex Scroggie

Officers in Attendance: B Hopewell, K Lindley, J Lovett and S Troman

**14 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor McCrossen.

**15 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22 APRIL, 11 JULY AND 26 AUGUST.**

It was noted that only the minutes of the meeting held on 22 April could be approved due to absences at previous meetings.

**RESOLVED:**

That the minutes of the meeting held on 22 April, having been circulated, be approved as a correct record.

**16 DECLARATION OF INTERESTS.**

None.

**17 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**18 EXCLUSION OF THE PRESS AND PUBLIC.**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely

disclosure of exempt information as defined in Paragraphs 1, 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

**19 CONSULTATION CLOSURE REPORT - CUSTOMER SERVICES**

The Director of Transformation introduced a report, which had been circulated in advance of the meeting, closing formal consultation on the proposals to reduce and reconfigure staffing in Customer Services.

No further comments or recommendations were received from Councillors for the consideration of the Chief Executive prior to authorising the implementation of any changes.

**RESOLVED to:**

Note the feedback from employees and trade union representatives made during the consultation period.

**20 CONSULTATION CLOSURE REPORT - DEPOT ADMIN**

The Director for Environment (Operations) introduced a report, which had been circulated in advance of the meeting, informing Members of the consultation closure on proposals to alter the structure of the Depot Admin Team.

No further comments or recommendations were made by Councillors for consideration by the Chief Executive who would authorise the implementation of any changes.

**RESOLVED to:**

Receive comments from employees and trade union representatives.

**21 DISCLOSING BARRING SERVICE POLICY REVIEW**

The Assistant Director of Workforce introduced a report, which had been circulated in advance of the meeting, seeking approval from the Committee to close formal consultation on the revisions to DBS policy.

**RESOLVED to:**

Acknowledge there was no feedback from the consultation period on the DBS Policy launched by the Appointments and Conditions of Service Committee on 18<sup>th</sup> June 2025.

The meeting finished at 6.04 pm

Signed by Chair:  
Date: